

About us

Carousel is anything but static. With our bustling guest chef residencies, critically-acclaimed wine bar, cocktail bar and mezcalaria in No. 23, plus our sister venue Shoreditch Arts Club and an epic Summer series at Guy Ritchie's Ashcombe Estate, there's always something exciting in the works.

About the role

We are looking for a confident, organised, and naturally hospitable Café & Venue Supervisor to oversee the day-to-day running of our members' club front-of-house spaces. This is a hands-on, middle-level role, ideal for someone who enjoys being at the heart of a venue — welcoming members, keeping standards high, and ensuring the space runs smoothly from the moment the doors open.

You will be responsible for managing the reception desk (which also houses the coffee machine), overseeing café and bar service during daytime operations, and ensuring the venue is consistently tidy, welcoming, and well-presented. From answering emails and member enquiries to making sure the front desk is always manned and stocked, you'll be a key point of continuity and calm in a busy, social environment.

Reception, Members & Guest Experience

- Welcome members and guests warmly
- Ensure front desk is always manned
- Manage emails, coordinate bookings, and work with the sales manager on enquiries
- Café & bar operations
- Oversee coffee and daytime bar service
- Maintain quality, cleanliness, and stock levels
- Daily checks and record keeping of health and safety procedures
- Venue standards & presentation
- Maintain cleanliness and presentation across all spaces
- Conduct regular walkthroughs
- Operations & Teamwork
- Coordinate with cleaning and maintenance
- Support team members and lead by example

Requirements

- Experience in hospitality, café, reception, or venue roles
- Strong organisational and communication skills
- House-proud with strong attention to detail
- Confident, welcoming, and proactive
- Be the first point of contact for guests and members
- Run the daytime café operation
- Keep the venue looking its best
- Manage member emails
- Ensure smooth day-to-day operations

Perks

- Bottomless hot drinks
- 50% off in the Carousel Wine Bar
- Friends & Family discounts
- Cost price wines
- Regular staff socials

This is a part-time role of two days per week. £15 per hour (inc. tronc)

How to apply

If you think you fit the bill, please send a CV and covering letter to info@carousel-london.com. Make sure you let us know why you specifically want to work with us. We look forward to hearing from you. Good luck!